

MINUTES OF THE REGULAR MEETING OF THE MEDFORD WATER COMMISSION
August 15, 2012

The regular meeting of the Medford Water Commission was called to order at 12:29 p.m. on the above date at the Medford City Hall Lausmann Annex, Room 151/157 with the following commissioners and staff present:

Chair Jason Anderson; Commissioners John Dailey, Leigh Johnson

Commissioners Cathie Davis and Lee Fortier were absent.

Manager Larry Rains; City Attorney John Huttli; Deputy City Recorder Karen Spoonts; Administrative Coordinator Betsy Martin; Principal Engineer Eric Johnson; Geologist Bob Jones; Water Quality Administrator Rosie Pindilli; Water Quality Superintendent Bob Noelle; Operations Superintendent Ken Johnson; Big Butte Springs Operator Dennis Burg

Guests: City of Medford Councilmembers Bob Strosser and Greg Jones; Central Point Mayor and Liaison Hank Williams; Ashland Public Works Director Mike Faught; Brad Martinkovich

2. Approval or Correction of the Minutes of the Last Regular Meeting of August 1, 2012
Approved.

3. Comments from Audience

- 3.1 Medford Councilmember Strosser attended the recent WISE and Oregon Solutions meeting. Mr. Strosser also thanked Manager Rains for assisting with City questions pertaining to billing.

4. Resolutions

- 4.1 No. 1495, A RESOLUTION Authorizing the Manager to Execute a Spread Spectrum Lease Agreement with Sensus USA, Inc. (Sensus) to Provide Radio Frequency for M-Class Radios to the Medford Water Commission (Commission) for its Water Meters

Sensus is the Commission's sole-source provider of water meters and related equipment. The lease agreement authorizes Sensus to secure FCC licensing for radio frequency transmission for the Commission's meter reading activities. The agreement includes indemnity/hold-harmless language, which requires board approval per the Commission's Contracting and Purchasing Regulations. Staff recommended approval.

Commissioner Dailey questioned if any comments were received from the public; Mr. Rains noted none were received. Commissioner Anderson questioned if there were any hold-harmless questions and commented that he thought this was a lot of money. Attorney Huttli noted that the hold harmless was standard language. Mr. Rains noted that the cost we were paying before was under no written contract; therefore what we were paying for before is included in this contract as well.

Motion: Approve Resolution No. 1495

Moved by: Mr. Johnson

Seconded by: Mr. Dailey

Roll Call: Commissioners Anderson, Dailey, and Johnson voting yes.

Motion carried and so ordered. Resolution No. 1495 was approved.

- 4.2 No. 1496, A RESOLUTION Providing for the Collection of a Proportionate Share of the Cost of a Water Main Constructed on Blackbird Way: From 24th Street to Genes Court, White City, From Property Owners Benefiting Thereby at the Time of Use of the Said Water Main and Providing for the Payment of the Sums So Collected to Steve Morjig, Installer of Said Water Main

Steve Morjig has installed 265 feet of 8-inch ductile iron pipe; approval of this resolution will allow the Commission to collect proportionate shares of the cost of the water main from property owners benefiting from the water line and provide the payment of sums back to the developer. Staff recommended approval of this resolution authorizing the Commission to collect and pay amounts at

the rate of \$21.35 per front foot from future users until October 13, 2020.

Mr. Dailey questioned if we own the water main; staff noted that we do.

Motion: Approve Resolution No. 1496

Moved by: Mr. Dailey

Seconded by: Mr. Johnson

Roll Call: Commissioners Anderson, Dailey, and Johnson voting yes.

Motion carried and so ordered. Resolution No. 1496 was approved.

- 4.3 No. 1497, A RESOLUTION Authorizing the Chair of the Board of Water Commissioners to Execute on Behalf of the Medford Water Commission (Commission) a Declaration of Cooperation (DOC) for the Water for Irrigation, Streams and Economy (WISE) Project

This month, the WISE Project will be completing the seven-month Oregon Solutions process. Participants have developed a long-term Action Plan and a Declaration of Cooperation that all stakeholders will sign. The Commission has supported the WISE Project with staff participation and funding since its inception in 2001; the project has moved forward at various rates of speed over the last 11 years. The Oregon Solutions process has been helpful in bringing all of the stakeholders together to develop momentum, leadership, an action plan, and a commitment to formalize the process; to acquire funding for the Feasibility Study/Environmental Impact Statement; and to implement the project. The Commission has had a long-term commitment to providing leadership and/or being actively involved in planning and management of long-range regional water resource issues. The DOC was presented at the meeting for Board approval; staff recommended approval.

Two resolutions were presented depending on what the board chose to do; one for the chair to sign the agreement and one for the manager to sign the agreement. If approved, the signing will be publicly signed in September. Mr. Anderson questioned what the rationale was pertaining to the two options; Mr. Rains noted that it depended on who would be available to publicly sign the agreement. Commissioner Johnson noted that it would be appropriate for Mr. Anderson to be there as this is an important event.

Motion: Approve Resolution No. 1497, with execution of the DOC for the WISE Project by either the Chair of the Board of Water Commissioners or Manager, as stated in the resolution

Moved by: Mr. Johnson

Seconded by: Mr. Dailey

Roll Call: Commissioners Anderson, Dailey, and Johnson voting yes.

Motion carried and so ordered. Resolution No. 1497 was approved.

5. Authorization of Vouchers

Motion: Authorize the Manager and the Recorder to issue check-warrants in payment of invoices for a total amount of \$1,928,920.87

Mr. Dailey questioned the water rights voucher; Mr. Rains noted that GSI Water Solutions is the author of the original Water Rights Master Plan and that we are certifying our water rights and updating as needed. Mr. Anderson questioned how we assess the other cities pertaining to water rights; Mr. Rains noted that they are not part of this and do not pay towards our water rights.

Moved by: Mr. Johnson

Seconded by: Mr. Dailey

Roll Call: Commissioners Anderson, Dailey, and Johnson voting yes.

Motion carried and so ordered.

6. Engineer's Report

- 6.1 Duff Floc/Sed Basins – Staff has received the final draft of the Scope of Services from Black & Veatch; upon legal review and approval staff will request cost for the Scope of Services.
- 6.2 Duff Variable Frequency Drive – Some of the equipment for the project is on site; once the remaining equipment arrives in late August installation will start.
- 6.3 Duff Emergency Backwash – During the preliminary design staff proposed an alternate solution to CH2M HILL for the backwash system. The alternate solution is to install another backwash pump and motor in the high service pump room. The original focus of the temporary emergency backwash system was to install a temporary bypass off of the existing discharge header piping with a pressure reducing valve. The temporary backwash solution has a major drawback since it reduces overall discharge pressure to the low level distribution system. Staff had CH2M HILL review the alternate emergency backwash system solution for fatal flaws; none were found. The 2012/2013 FY budget for the temporary emergency backwash system fix is \$90k; the estimate cost for the alternate solution brought forth by staff for a permanent redundant emergency backwash system is \$400k. The Duff WTP Master Plan has a redundant emergency backwash system project listed in the CIP for \$2.8 million. The alternate permanent redundant emergency backwash system has the potential saving of \$2.4 million. Staff is requesting approval from the board to proceed with the alternate redundant emergency backwash system.

Mr. Dailey questioned if we still need the separate backwash room; Mr. Johnson noted that we would not. Mr. Rains thanked staff for coming up with this idea which could potentially save \$2.5 million dollars. Mr. Johnson noted that the design work will still be done by CH2M HILL. The board agreed to this plan and thanked Mr. Johnson for staff's creativity on this project.

- 6.4 Ave G 48" Transmission Main – Staff is working with Moore Excavation on contract administrative items to final the project.
 - 6.5 Martin Control Station – Staff has returned the 90% Plans and Specifications to OBEC. OBEC is currently incorporating staff's comments into the Plans and Specifications.
 - 6.6 Rossanley Control Station – Quality Fence has installed the fence posts; the fence fabric and gates will be installed today.
 - 6.7 Charlotte Ann Water District (CAWD) – CAWD has reached an agreement with the City of Phoenix concerning the CAWD customers that lie within the City's incorporated boundary. The CAWD customers will become City of Phoenix customers in the near future. MWC will sever the water line south of Rose Street at Hwy 99 at the direction of CAWD; the City of Phoenix will be responsible for water service to these customers. This could be formalized sometime in October.
- 7. Water Quality Report
 - 7.1 Rogue River Source Production – Water Quality Superintendent Noelle provided information on production, noting that the maximum amount of production so far this year was on Monday. Figures are still down, although we should have a better year than last year.
 - 7.2 Mr. Noelle stated that he is continuing the training of Water Quality Administrator Pindilli.
 - 7.3 Mr. Noelle informed the board that this may be his last board meeting as he may be out of the office on September 5. He noted his last day of work is September 14. Commissioner Johnson and Mr. Strosser thanked Mr. Noelle for the fine work he has done throughout the years.

8. Finance Report

None.

9. Operations Report

- 9.1 Operations Superintendent Johnson stated that the residential fire sprinklers purchased from Sensus meters are starting to be used.
- 9.2 Every year staff replaces approximately 12 fire hydrants a year. Recently hydrants on Hillcrest and Stanford as well as one in front of Luigi's Italian Sandwiches located on Riverside were replaced. Typically most hydrants need to be replaced because of auto accidents. Mr. Dailey questioned how much hydrants cost; Mr. Johnson stated around \$1,200 with installation at about \$300-400. Commissioner Johnson questioned if they are covered when damaged from an accident; staff noted they are.
- 9.3 A large 6" meter will be replaced at the Jackson County shop on Antelope Road; parts for these meters are not available anymore.

10. Manager/Other Staff Reports

- 10.1 The Water Quality personnel located in the Lausmann Annex will be moving to the Duff Water Treatment Plant.
- 10.2 Mr. Rains received a phone call from a resident along the Big Butte Springs line who discovered poached elk on his property. He noted that he had locked gates and believed the person who got in to his property did so with access from the MWC gates although staff is not sure that our gate was used. New locks have been replaced; because of this only Big Butte Springs Operator Burg and Operations Superintendent Johnson will have keys. Mr. Dailey questioned who had keys; Mr. Rains noted that many staff members had keys. Mr. Dailey questioned if the key could be duplicated; Mr. Rains noted that they could.

11. Propositions and Remarks from the Commissioners

- 11.1 Mr. Johnson stated that he would like to be informed when the signing of the WISE Project will be. Geologist Jones stated that the signing date may be determined at the next meeting in September.

12. Adjourn

There being no further business, this Commission meeting adjourned at 12:58 p.m. The proceedings of the Water Commission meeting were recorded on tape and are filed in the Water Commission's Office. The complete agenda of this meeting is filed in the Water Commission's Office.

Karen M. Spoons, MMC
Deputy City Recorder
Clerk of the Commission